

BEACH BATTALION FORM 1A

Authority: Beach Battalion Policy Letter dated April 2000.

Principal Purpose: Used to track excused absences within the USC Army ROTC program.

Alternate Purpose: Track number of make up hours worked by a cadet to make up for an unexcused absence.

Note: A verbal or telephonic excuse **MUST** be followed up with a Beach Form 1A or it **WILL NOT** be entered as an excused absence.

Name:	MS Class:	Date:
Date and Circumstance of Absence / Make Up Work:		
Action (Select One)		
<input type="checkbox"/>	Absence is EXCUSED with no make up hours owed	
<input type="checkbox"/>	Absence is EXCUSED but the cadet must make up the following number of hours:	
<input type="checkbox"/>	Absence is NOT EXCUSED ; cadet must make up the following make up hours:	
<input type="checkbox"/>	Cadet has worked the following number of make up hours:	
Name of Approving Cadre:	Signature:	

Beach Form 1A (Absence Form)

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